



Shri. Gopinath Mahadeo Vedak Pratishthan's

G. M. Vedak Institute of Technology, Tala

College of Engineering



Approved by AICTE & DTE Recognized by the Govt. of Maharashtra & Affiliated to University of Mumbai

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Ref No: GMVIT/155/2021-22

Date: 30/03/2022

OFFICE ORDER

To,
Prof. Sanjay Gawali
Assistant Professor
Computer Engg. Department,
G.M. Vedak Institute Of Technology,
Tala-Raigad.

Sub- Appointment as IQAC In-Charge.

Dear Sir,

You have been appointed as a **IQAC IN-CHARGE** of our Institute for Academic Year 2021-22. You are hereby instructed to plan and execute **NAAC** activities of our institute for the year 2021-22.

So you are fully responsible & authorized to run these activities for this Academic Year 2021-22.

Dr. D. N. Jaiswal
30-3-22

Dr. D. N. Jaiswal
Principal
G.M. Vedak Institute of Technology
Tala, Raigad

C.C To:-

1. Establishment Dept/Registrar
2. Personal File
3. Mr. Sanjay Gawali



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Ref. No. GMVIT/2021-22/ 148-A

Date: 29/06/2021

Office Order:

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Following members are constituted:

Sr. No.	Designation in Committee	Name
1	Chairman: Head of the Institute	Dr. D. N. Jaiswal
2	Few Senior Administrative Officers	Prof. S. E. Gawali
3	Three to Eight Teachers	Prof. A. R. Ghadage
		Prof. Y. R. Galinde
		Prof. K. R. Metha
4	One or Two Members from Management	Hon. U. N. Vedak
5	One/Two nominees from local Society, Students and Alumni	Mr. Purshotam Mule
		Mr. Jayesh S. Gurav
		Mr. Amar R. Deo
6	One/Two nominees from Employers/ Industrialists/ Stakeholders	Shri Shrinivas Bendkhale
7	One of the teachers as the coordinator of the IQAC Member Secretary of the IQAC	Mr. O. S. Patil

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- The relevance and quality of academic and research programs;
- Equitable access to and affordability of academic programs for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;





- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.
- Functions
- Some of the functions expected of the IQAC are:
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programs /activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- Ensure internalization of the quality culture;
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- Provide a sound basis for decision-making to improve institutional functioning;
- Act as a dynamic system for quality changes in HEIs;
- Build an organized methodology of documentation and internal communication.





Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.



Dr. D. N. Jaiswal

Principal

Copy to:

1. Hon. Secretary for information & necessary action
2. Dean Academics
3. Registrar for information & record
4. All HOD's
5. All Wardens, Boys & Girls Hostels
6. All Members of Committees.